

6.5.2 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Year	Date of IQAC	Major decisions on quality initiatives	Implementation details
2017	15.7.2017	1. To appoint Qualified Staff.	1. Principal suggested to have interview for Qualified and approved Staff in the month of August.
		2. To overview the preparation made in relation to the NAAC PTV dates are 19-20 September/3-4 October/9-10 October	2. Principal review the preparation made in relation to the NAAC PTV dates are 19-20 September
		3. To finalize the Banner, Poster and Tags to be display on important places in College premises.	3. Members finalize the Banner, Poster and Tags to be display on important places in College premises. Such as Tag like "Save Water,Switch off Fan and Light when not required.
		4. To fix the date of MOCK visit.	4. Trustee and Principal Finanlize the dates of Mock visit on 4th & 5th August 2017

		5. To invite Experts Faculties to deliver lecture on, how to maintain the Documents, Files and PPT.	5. Experts Faculties like Dr.Khurade, (Principal of DTSS College,Malad),Dr. V.N.Yadav,(Principal of S.N College, Bhayandar), Dr.M.Z.Farooqui (Former, Principal of Rizvi College), Dr.Annjum Ara Ahmad (Incharge Principal,Rizvi College) and Dr. Carolin D'souza (Asst.Prof.DTSS College,Malad), to deliver lecture on, how to maintain the Documents,Files and PPT . Experts also given suggestion about thje functioning of Alumni, PTA and Cultural Committee.
2017	9.9.2017	1. To review the work done as per advice given by Expert Faculties and Mock Peer Team member.	1.Principal reviewed the work done as per advice given by Expert Faculties and Mock Peer Team member.
		2. To arrange Alumni Meeting, Parents Meeting, Students Meeting, Non-Teaching Staff and AMC Member meeting	2. Principal suggested to fix the date of Alumni Meeting, Parents Meeting, StudentsMeeting, Non -Teaching Staff and AMC Member meeting and to convey them accordingly.
		3. To review the Principal, Criterion and Department PPT as per Documents maintained by Documentation In-charge	Members also reviewed the Principal, Criterion and Department PPT.
2017	18.11.2017	1. To review the shortcoming highlighted by the PEER Team during NAAC visit.	1.Principal reviewed the shortcoming highlighted by the PEER Team during NAAC visit.
		2. To apply for membership of On Line research library	2.Management ask to speed up the process of Online Research Software.
		3. To organize International Seminar in the month of January 2018	3. International Seminar schedule was finalized in the month of January 2018 for different work and members were appointed for the same.
2017	24.3.2018	1. To appoint Resource person of Seminar.	1. Principal appointed Resource person of Seminar . Such as a) ,Dr.V.N.Yadav, Principal of S.N College of Arts & Commerce, Bhayandar, b) Dr.M.Z.Farooqui, Former, Principal of Rizvi College,Bandra, c) Dr.Jayashree Mehta, Principal, St.Joseph College of Arts & Commerce , d) Dr.Ajay M. Bhamre, Principal,RDAVCollege, Bhandup and many more.

		2. To review the work done by different Criterion and Department.	2.Principal reviewed the work done by different Criterion and Department.
2017	24.3.2018	1. To apply for En-List (Online Rearch Library)	1. Principal instructed to Mr.Firoz to apply for En-List (Online Rearch Library)
		2. To apply for Accademic & Nature Audit	2.. Principal also suggested to have Academic & Nature Audit
		3. To make Compose Pit	3. It was decided to have Compose Pit near Canteen.
		4.To make provision of Solar Panel system	4.Solar Panel system work was assigned to.....
		5. To conduct Academic & Administrative Audit	5. Done Academic & Administrative Audit
		6. Coloborative Activity	6. Coloborative Activity with a. VISUALCUT FILMS for 3 year b. Career Manager for 3 Year c. Master Skills Hub for 3 year d. AKI's POONA College, Pune for 5 year
		5. Internship and Industrial Visit (MOU)	5. Internship and Industrial Visit (MOU) with other Institute a. 3 MD Holiday Pvt. Ltd
2018	23.6.2018	1. Appointment of Trained and Qualified Teaching Staff	1. New Staff appointed through Interview for Academic Year
		2. Appointment of Library Assistant.	2. Library Assistant was appointed
		3. To approve Academic Calendar To approve Academic Calendar and Perspective Plan.	3. Principal finalized the Academic Calendar and Perspective Plan
		4. To review the work of all Committee, Department and Criterion Report.	4. The work of all Committee, Department and Criterion Report were reviewed by the Principal
2018	8.10.2018	1. Apply for Certificate Course (Urdu, German& Persian).	1. Urdu Diploma Course was started for Teachers and Students from 16 th Feb 2018
		2. To set up Incubation Centre.	2. Incubation Centre was started with Cake Making, Beauty Parlour and Mobile Repair Course
		3. To arrange Seminar on Intellectual Property Rights (IPR).	3. Conducted one day Workshop on "Intellectual Property Rights" in association with Department of Commerce and IQAC Cell 2 nd March 2019 for Teacher and students from various Colleges

		4. To arrange educational visit to Urdu Times Daily Newspaper, Mumbai.	4. Educational Visit to Urdu Times Daily Newspaper on 6 th October 2018
		5. To arrange Blood Donation Drive by NSS.	5. Blood Donation Camp was Organised on 18 th December 18
		6. To fix the date of NSS Camp.	6. NSS Camp was held on 24 th December 2018
		7. To fix the date and place of Industrial Visit of Self Finance Students.	7. Industrial Visit to Coca Cola Industry, wadapalgha on 14 th March 2019
2018	30.4.2019	1. Review the application process of Post Graduate and Graduate courses (M.Com and BAF)	1. Administrative staff completed the process of M.Com and BAF Course
		2. Preparation of Academic Calendar.	2. IQAC coordinator prepared Academic Calendar.
		3. To discuss on Semester Exam at College during the month of May	3. Exam Department prepared Semester wise Exam Time table and given details of requirement of Classroom and Teachers
		4. To review the work of all Committee, Department and Criterion Report	4. All work of Committee, Department and Criterion Report were reviewed
		5. Internship and Industrial Visit (MOU)	5. Internship and Industrial Visit (MOU) with other Institute a. 3 MD Holiday Pvt. Ltd
2019	15.6.2019	1. To approve Academic Calendar and Perspective Plan	1. Principal finalized the Academic Calendar and Perspective Plan
		2. To discuss on requirement of Infrastructure	2. Coordinator of Traditional Course and Self Finance Course given the requirement list of Class, Benches, Board and Projectors to the Principal
		3. To review the advertisement process for admission of Graduate and Post Graduate Courses	3. Advertisement done for admission of Graduate and Post Graduate Courses. Teachers called to Ex-students for M.Com Courses Arts Teacher visited to different Schools, College and conduct seminar for Arts Courses.
2019	30.9.2019	1. To make specific recommendation for Research Culture, Consultancy and Extension Activity	1. Students were motivated and participated for Avishkar Research Convention organized by University of Mumbai for enhancing Research Culture
		2. To discuss about new pattern of Examination for FY and SY students	2. Orientation for Exam were taken of class-wise for all stream students to update them with New Exam Pattern of the year 2019-20

		3. To discuss and make recommendations regarding the students and employees welfare activities in the college or institution	3. Provident Facility, Staff Picnics and Teachers Day celebration was organized for Welfare of Staff. Oriental Group Insurance and various scholarship were organized for welfare of Students
2019	30.11.2019	1. To arrange Seminar on Intellectual Property Rights (IPR).	1. Conducted one day Workshop on “Intellectual Property Rights” in association with Department of Commerce and IQAC Cell on 5 th February, 2020 for Teacher and students from various Colleges
		2. To arrange Historical visit to Historical place by History Department.	2. Historical Visit organized to Shirgaon Fort in Palghar on 29 th February 2020
		3. To arrange educational visit to Bank and Industry.	3. Blood Donation Camp was organized by NSS Unit on 10 th January 2020
		4. To arrange Blood Donation Drive by NSS.	4. NSS Camp was held in Kalamab Beach, Nallasopara on 24 th Dec 2019 by NSS unit for 1 week
		5. To fix the date of NSS Camp.	5. Industrial Visit to Nasik Engineering Cluster, Nashik on 5 th February 2020
		6. To fix the date and place of Industrial Visit of Self Finance Students.	6. Annual Cultural and Sports was Organised for 1 week in the month of January 2020
		7. To conduct AAA for 2017-18 to 2019-20)	7. AAA conduct on 30.1.20 by Dr Anjum Ara and Dr Jayshree Mehta
2019	30.4.2020	1. To discuss for Online Revision Lecture for all streams of Third	1. Online Revision Lecture were taken on Zoom App and recorded video for all stream Third Year students were regular update with the help of WhatsApp Group
		2. To review the work of all Committee, Department and Criterion Report	2. All work of Committee, Department and Criterion Report were reviewed
		3. To organize Online Webinar, Workshop, Faculty Development Program and Conference	3. College purchased paid version of Zoom app and Laptop and Bank Account opened for Online Webinar, Workshop, Faculty Development Program and Conference

		4.To discuss on various facilities required for smooth functioning	4. Various facilities such as Sanitizer, Mask, Hand Glows and Hand Wash were arranged for smooth functioning of College Administration during Covid-19. All Covid-19 Instructions were put on Notice Board and Banner were put on Gates. Thermal screening was done for Staff, Students and visitor regularly
		5. Faculty Exchange with other HEI (MOU)	5. Faculty Exchange with other HEI : a. Godavari Shamrao Parulekar College of Arts, Commerce & Science , Talasari for 1 Year b. Dayandeep Mandals's St. Joseph College of Arts & Commerce, Satpala for 3 year c. Nirmala College for 4 year
		6. Coloborative Activity	6. Coloborative Activity with a. Parul University for 5 Year for research b. Rotary Club Virar for 5 year for Organ Donation
2020	20.6.2020	1. To discuss about various safety measures in regards of COVID - 19	4. Principal discussed various Covid – 19 safety measures to be followed by Teaching, Non-Teaching Staff and Peon
		2. To review the advertisement process for admission of Graduate and Post Graduate Courses	2. Advertisement done for admission of Graduate and Post Graduate Courses. Teachers called to Ex-students for Graduate and Post Graduate Courses. Admission Information were circulated on Website, WhatsApp group, Instagram and Facebook.
		3. To discuss about various Online Learning Technique	5. Principal suggested to use Zoom App, Google Meet App, Google Class room for Online Teaching Learning. Teachers were motivated to make Video, PPT and PDF. This was update on Website and You-Tube.
2020	24.10.2020	1. To motivate the Teachers to participate in Research Work like Minor Research Project and Avishkar Research Convention	1.Students were motivated and participated for Avishkar Research Convention organized by University of Mumbai for enhancing Research Culture. Total Participant were 12 out of which 11 student and 1 Staff. Event held online on 12 th April 2021 by University of Mumbai

		2. To discuss about Online Cultural Activity	Meeting were held of Cultural Committee with IQAC and Principal. Online Annual Cultural was organized on 12 th April 2021. Six online events were organized where students participated enthusiastically.
		3. To motivate the student to join NSS and DLLE program	Students were motivated to join in DLLE and NSS Unit of College. They were orientated about this in Orientation Program organized by college
2020	17.4.2021	1. To promote Teachers to participate in FDPs, Orientation and Refreshers Course	1. Teachers participated in International, National and State Level FDP. Some approved Teachers joined Orientation and Refresher Course in Commerce and Environmental Studies
		2. To promote E-Content Development by Teachers	2. Teachers prepared PPT and recorded lecture of their subject. They had uploaded on YouTube channel and Website
		3. To apply for Diploma Course in Functional Arabic and Diploma in Computer Applications, Business Accounting and Multilingual DTP (CABA-MDTP)	3. College had applied for Diploma Course in Functional Arabic and Diploma in Computer Applications, Business Accounting and Multilingual DTP (CABA-MDTP) to National Council for Promotion of Urdu, New Delhi.
		4. To Conduct Green Audit 2020-21	4. Green Audit conduct on 23rd Feb 2021
		5. Internship and Industrial Visit (MOU)	5. Internship and Industrial Visit (MOU) with HEI a. Bhartiya Jain Sanghatan for 3 Year b. Masterpro Skill India HRD Social Institutions for 1 year
2021	26.6.21	1. One Year Diploma Course in Persain Language Study Center & BSC-IT	1. College ahd applied for One Year Diploma Course in Persain Language Study Center on 20th September 2021 and Regular Course of Mumbai University on BSC-IT on 30th September 2021
		2. Organise Online Webinar, FDP, InterCollegiate Compeition & Celebration of National Day	Webinar Details. 1. Webinar On World Environment Day 2. Webinar Tobacco Consumption & Its health implication

		3. Preparation of Magazine, Prospectus, Perspective Plan and Academic Calendar	3. Magazine, Academic Calendar and Prospectus distributed among Children. Perspective Plan given to Teachers
2021	23.10.21	1. Motivate Teachers to participate in Research Work like Avishkar Research Convention	1. Total 5 Students participate for Avishkar Research Convention Program organised online by University of Mumbai. Event held online on 18th Nov 2021 by University of Mumbai at Sanopant Dandekar College, Palghar
		2. Motivate students to Participate in NSS and DLLE Program	NSS and DLLE orientation Program held on 8th September 2021 and for FY Students on 27th September 2021
		3. Organise Vaccination Drive for Staff and Students	Vaccination Drive for General Public, staff and students Organised by College with the help of Vasai Virar Mahanagar palika (VVMC) on 3rd July & 20th October 2021
2021	27.11.21	1. To organize "Aagaaz", Annual Cultural Fest and Annual Sports Meet	Cultural Committee organise "Aagaaz" Annual Cultural Fest on 10th Feb 2022 and Annual Sports on 25th Feb 2022
		2. To arrange Green Audit by Environment Committee	Environment Committee organised Green Audit on 16 th February 2022
		3. To organize International Conference with University of Mumbai and Rizvi College of Arts, Commerce and Science	Department of Commerce and IQAC of A.E Kalsekar College of Commerce and Management in collaboration with University of Mumbai and Rizvi College of Arts, Commerce and Science on 19th Feb 2022
		4. To organise Blood Donation Drive by NSS	NSS Unit in collaboration with IQAC organised Mega Blood Donation Camp on 15 th March 2022
		5. To organize seminar on Intellectual Property Rights (IPR)	Conducted one day Online Workshop on "Intellectual Property Rights" in association with Department of Commerce and IQAC on 19 th March 2022 for Teachers and Students from various colleges.
		6. To Conduct Green Audit 2021-22	6. Green Audit 2021-22 conduct on 16.2.22
		6. To conduct Administrative Audit 2021-22	6. Administrative Audit 2021-22 conduct on 1.4.22
		7. To conduct Energy Audit 2021-22	7. Energy Audit 2021-22 conduct on 1.3.22

2021	30.04.22	1. To arrange Convocation Ceremony for Third Year pass out students	1. Cultural Committee organised Annual Prize distribution for regular students on 7th May 2022.
		2. To arrange Annual Prize Distribution for Cultural and Sports Events	2. Alumni Committee organised Annual Convocation ceremony for passed Third year student on 7 th May 2022.
		3. To review the work of all Committee, Department and Criterion Report	3. All work of Committees, Departments and Criterion Report were reviewed
		4 To conduct Gender Audit 2017-18 to 2021-22	4. Gender Audit 2017-18 to 2021-22 on 7.3.22
		5. Internship and Industrial Visit (MOU)	5. Internship and Industrial Visit with a.3 MD Holiday Pvt. Ltd for 1 Year b. Career Manager for 3 year c. Angel broking for 1 year d. TNS Foundation for 1 year
		6. Faculty Exchange with other HEI (MOU)	6. Faculty Exchange with other HEI : a. Recon's Women Degree College for 5 Year b. Rohidas Patil Institue of Management Studies for 5 year c. VIVA College for 1 year

Note: We have Conducted Audit, MOU during Academic Year 2017-18 to 2021-22

		Name of the collaborating institution			
		Name of the Collaborative activity (quality initiatives)		Nature of collaboration	
Year					Outcomes
2021-22		Mega Blood Donation Drive	Sir J.J Mahanagar Raktapedhi	Blood Donation	40
2021		Covid-19 Vaccination Drive	Vasai Virar Mahanagar Palika, Hospital	Vaccination Drive	251
2020		Online One Day International Conference on "Emerging Trend & Issue in Field of Commerce, Management, Economics and Social Science	Rizvi College of Arts, Commerce and Science, Bandra	Conference	191
2020		A national level webinar on "Minding our minds in current scenario -- How to manage yourself during this pandemic"	M V Mandali's Colleges of Commerce and Science, Andheri West	Webinar	1009

2020	One Day International Conference on “Current trends, policies and issues in the field of Commerce, Management, Economics, Law and Social Science”	Parul University	Conference	191
2020	Seven Day International Online FDP on “Research Methods and Analytical Techniques on 17 th June 2020	Parul University	FDP	376
2020	Organises One day Industrial Visit at Nashik Engineering Cluster for Self-Finance Section Students	Nashik Engineering Cluster, Nashik	Industrial Visit	151
2020-21	Mega Blood Donation Drive	Sir J.J Mahanagar Raktapedhi	Blood Donation	45
2019	Organises One day Industrial Visit at Hindustan Coca-Cola Beverage Private Limited, Wada for Self-Finance Section Students	Coco-Cola Industry, Wada Palghar	Industrial Visit	100
2019-20	Mega Blood Donation Drive	Sir J.J Mahanagar Raktapedhi	Blood Donation	55
2019	A one-day “International Conference on Commerce, Banking Economics, Management, Law, Social Science and Environmental Concerns” was organized in collaboration with Indo Global Chamber of Commerce, Industries & Agriculture in Association with IQAC of SEMT’s, M.B. Harris College of Arts & A.E. Kalsekar College of Commerce & Management	Indo, Global Chambers	Conference	178
2018-19	Mega Blood Donation Drive	Sir J.J Mahanagar Raktapedhi	Blood Donation	54
2018	Organises One day Industrial Visit to Alok Industry, Silvasa on 8 th Mar 2018 for Self-Finance Section Students	Alok Industry	Industrial Visit	174
2018	Valuable Contribution to Kerala Relief Fund	Mumbai Development Foundation	Donation	20
2017-2018	Mega Blood Donation Drive & Thalesima Test	Sir J.J Mahanagar Raktapedhi	Blood Donation	78